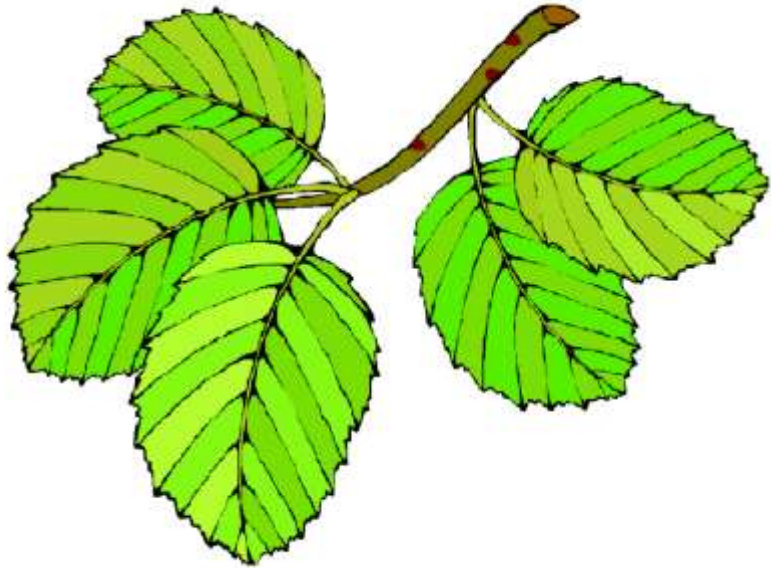


# MANOR WOODS VALLEY GROUP



## Constitution

**Vision:** Manor Woods Valley, which includes the Local Nature Reserve, Orchard and Old Quarries, is a place where wildlife thrives; where people enjoy the health, learning and fun opportunities it provides; where people are safe; and which is a source of great pride for the local communities.

**Aims:** Our aims are to:

- i) help protect, maintain and improve Manor Woods Valley for the benefit of wildlife and people;
- ii) contribute to the improvement of the natural and built environments in the areas surrounding Manor Woods Valley.

To fulfill these aims we:

- liaise with Bristol City Council to ensure a high level of care for Manor Woods Valley and to have a say in how it is managed;
- contribute to the management of the wildlife habitats of Manor Woods Valley in agreement with Bristol City Council;
- help raise awareness in local communities of the potential for Manor Woods Valley **and surrounding green spaces** to promote wildlife diversity and to contribute to people's wellbeing;
- promote opportunities in Manor Woods Valley for research and learning about natural and local history;
- provide a friendly and welcoming community focus for people interested in the environment of Manor Woods Valley and surrounding areas;
- work with Bristol City Council and other bodies to ensure that the effects on Manor Woods Valley and surrounding areas are considered in any local plans or developments.

**Membership:** Membership is open to anyone who supports our aims and who has an interest in Manor Woods Valley and the surrounding area. Anyone listed on the group's mailing list is considered to be a member.

**Equalities:** The group is a signatory to the Bristol Equalities Charter and is committed to achieving greater diversity in its membership and among users of Manor Woods Valley.

**Organisation:** The group is managed by a committee of three elected officers (chair, secretary and treasurer) with additional elected officers to share the various tasks required to run the group. Each officer's responsibility is agreed with the chair and other committee officers and can be varied at any time. The chair's term of office is limited to three years in any six year period.

**Work Parties and Events:** All activities carried out by the group are agreed and risk assessed by Bristol City Council to meet the conditions of the council's public liability insurance.

**Meetings:** All management committee meetings are open to all members of the group.

**Decision Making:** As far as possible decisions are reached by consensus rather than by voting. For significant decisions the chair will seek the views of as many members as possible prior to a meeting at which a significant decision is expected to be made. A management committee meeting is quorate with five members present, including three officers.

**AGM/EGM:** There is an Annual General Meeting (AGM) in which the group's finances and activities are reported on and officers elected. Extraordinary General Meetings (EGMs) can be called, by five members, at other times. Notice of the date of the AGM or any EGM will be sent to members at least 14 days before the meeting. Changes can be made to the constitution at the AGM or an EGM subject to a simple majority in a vote. Vacant officer roles can be filled at any time of year but they must be ratified and elections held at the next AGM. To be entitled to vote at the AGM or an EGM members must have been on the group's mailing list for a minimum of 12 months and attended must have attended at least two meetings or work parties in the previous twelve two years months.

**Income:** The group is a not-for-profit organisation; funds are only raised sufficient to meet our aims as stated above. Donations or grants can be accepted and administered by the group for specific not-for-profit projects which promote our aims, and these are shown clearly and separately in the group's accounts. The prior agreement of the group's management committee to undertake such projects is required, and this should be endorsed, if possible, by any voting members who attend a committee meeting.

**Closure of the Group and Disposal of Assets:** If the management committee considers it is necessary or advisable to dissolve the group it shall call a meeting of all members of the group, of which at least 21 days' notice shall be given. If the proposal is confirmed by a two-thirds majority of those present and voting, the Management Committee shall have the power to realise any assets held by or on behalf of the group. Any assets remaining, after the group has satisfied its liabilities, shall be transferred to another organisation in South Bristol that shares similar aims to the group.

04/03/19